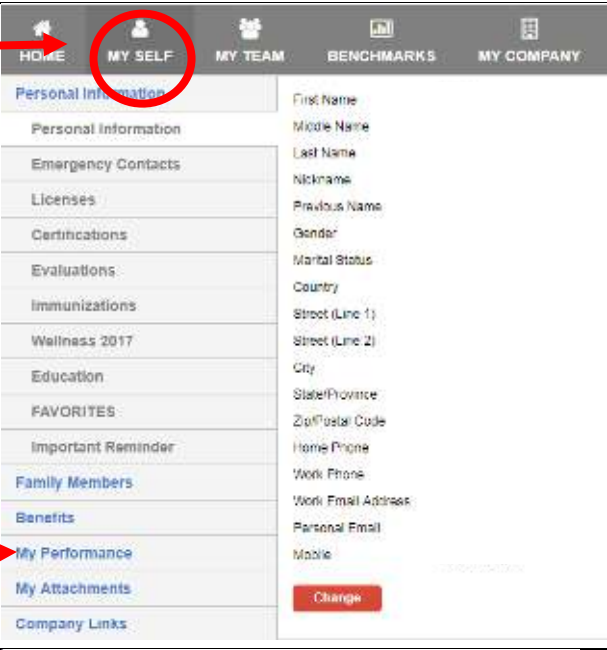
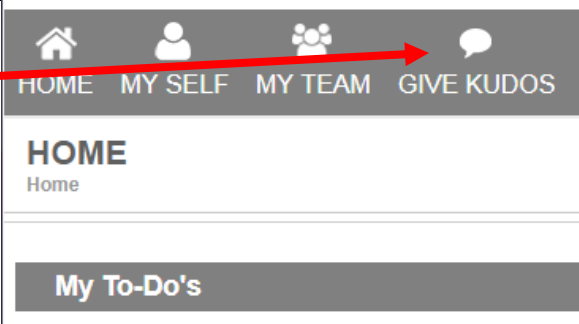
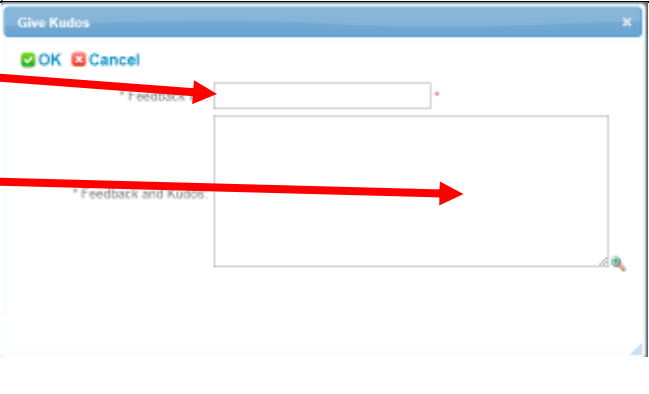


HELP CARD:
GIVING KUDOS in ASCENTIS

Log in to Ascentis Employee Self Service	Click Here or go to Intranet/Hospital Links/Ascentis
Don't remember your log in information?	Click Here
<p>Click on myself</p> <p>Click on My Performance</p>	
Click on Give Kudos	
<p>Type in employee's name</p> <p>Provide kudo</p> <p>Press the green OK button at the top of the screen. Kudo will be sent to employee and their manager via email as well as be stored in their Talent Profile for viewing during performance review time.</p>	

How to make a kudo more meaningful by placing a BET:

B = behavior. What the person did. You came in on your day off to fill in for employees who called in sick.

E = effect. By doing this, you demonstrated teamwork and helped make sure our patients were safe.

T = thanks. I appreciate your willingness to do this with a great attitude and smile!