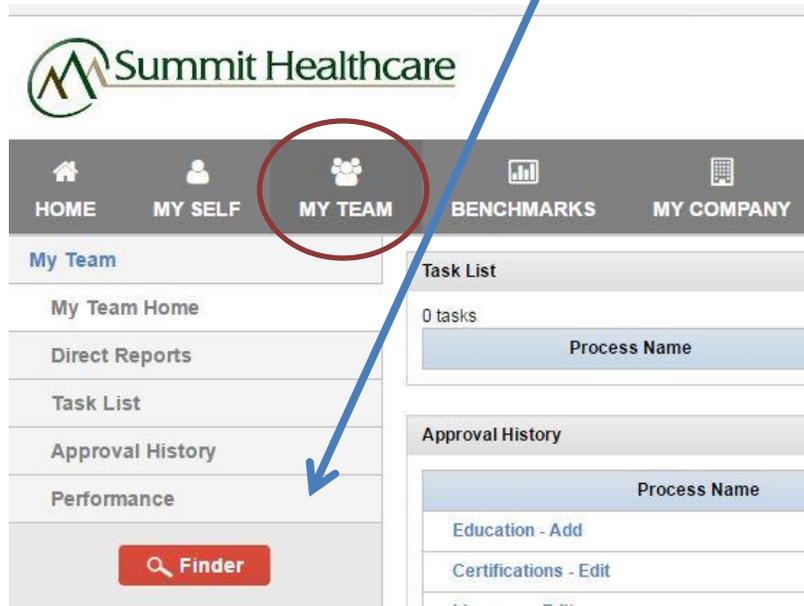
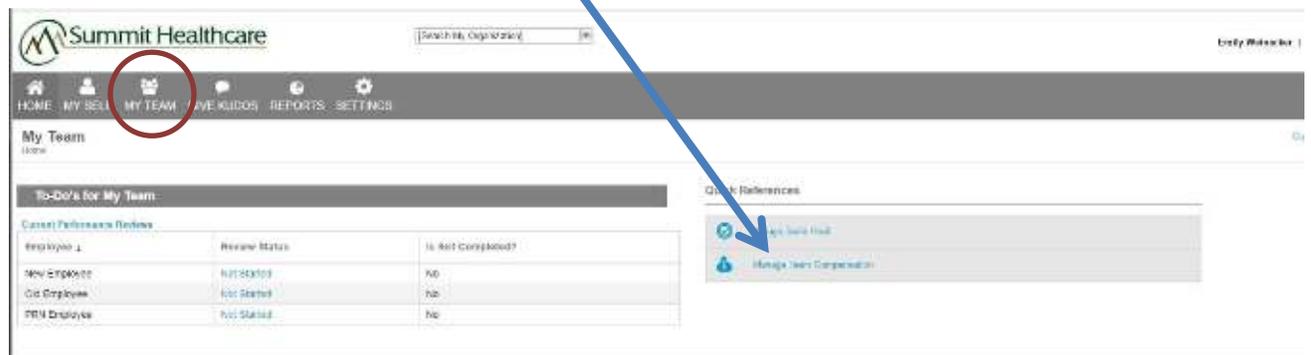


ASCENTIS MERIT INCREASE ACCESS

1. Log In to [Ascentis Self-Service](#)
2. Select My Team then click on Performance



3. Select My Team then click on Manage Team Compensation



4. Using the Merit Increase Job Aid, enter your merit increase percentages. **REMEMBER: ONLY ENTER PERCENTAGES FOR DIRECTORS AT THIS TIME(not for staff).**
5. Once complete press “Submit” at the bottom of the page.
6. Celebrate how easy it was!